

CHAPTER 3

RESPONSIBILITIES

3000. Purpose. This chapter sets forth responsibilities relating to the DoD Military Customs Inspection Program.

★3001. Deputy Assistant Secretary of Defense (Program Management), Office, Assistant Secretary of Defense (Manpower, Reserve Affairs, and Logistics) (DASD(PM), OASD(MRA&L)). The DASD(PM) is the single point of contact for customs inspection matters in the Office of the Secretary of Defense (OSD) and exercises staff supervision over all customs inspection matters within DoD. The DASD(PM) is responsible for prior review and approval of special or one-time efforts or programs not specifically provided for in this regulation.

3002. Department of the Army (DA). DA is assigned executive agent responsibility for customs inspection activities in DoD and will provide for—

a. Developing policies and procedural guidance, in collaboration with the DoD Components, to ensure efficiency and uniformity in the implementation of the DoD Military Customs Inspection Program.

b. Maintaining liaison with DoD Components, the US Customs Service, US Department of Agriculture and, other appropriate Government agencies and activities.

c. Establishing and convening, in conjunction with DoD Components and other Government agencies, as appropriate, such joint committees or working groups as are required to ensure effective operation of the program.

★d. Reviewing the program periodically, appraising the DASD(PM) of trends in the management and operation of the program; and recommending changes, as deemed appropriate.

e. Maintaining this regulation in a current status, ensuring conformance with the regulations issued and/or enforced by the US border clearance agencies, and providing additional guidance, as appropriate, to ensure uniformity and efficiency of operations.

3003. DoD Components. The DoD components will assist and cooperate with DA in performance of the responsibilities outlined in paragraph 3002, and are responsible for—

a. Establishing points of contact for coordination and implementation of the program within their respective components.

b. Taking timely and appropriate action to correct program deficiencies.

c. Providing adequate and appropriate facilities, and other assets, as required, for the performance of customs inspection functions.

★d. Furnishing such information as may be required by DA concerning the program, consistent with the provisions of DoD Directives 5000.19 and 5000.11 (see app. C).

e. Providing representation on such committees or working groups as may be requested by DA.

f. Assisting DA in the periodic evaluation of program.

g. Providing, as applicable, necessary documentation and/or data required by Military Traffic Management Command (MTMC), MAC and MSC to obtain border clearance.

3004. Military Departments. The military departments are responsible for implementing applicable parts of this regulation.

3005. Unified and specified commanders. The commanders of Unified and specified commands are responsible, in accordance with the provisions of the Unified Action Armed Forces (UNAAF), JCS Pub 2, for—

a. Implementing and enforcing provisions of this regulation and other related directives issued by DA as DoD executive agent for the DoD Military Customs Inspection Program.

b. Forwarding, upon issuance, two copies of implementing instructions to HQDA(DALO-TSP-C) WASH DC 20310.

c. Designating, in writing, DoD personnel as Military Customs Inspectors and ensuring that such personnel are properly trained and of unquestionable character.

d. Establishing quality control procedures to ensure the effectiveness of the DoD Military Customs Inspection Program, including appropriate action when military customs personnel fail to perform their assigned duties.

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e. Maintaining coordination with representatives of the US border clearance agencies who are located within unified specified command jurisdiction.

f. Disseminating to all members and their dependents, within the command, information concerning the prohibitions, restrictions, requirements, and penalties pertaining to the importation of narcotics, drugs, and other contraband.

g. Furnishing such information as may be required by DA concerning the program.

3006. Military Customs Staff Coordinator. Military Customs Staff Coordinator are responsible for—

a. Coordinating all military customs matters for the command.

b. Serving as primary point of contact for the US Customs Advisor; assisting in planning functional activities of the Advisor.

c. Informing the US Customs Advisor of all matters related to the Military Customs Program.

3007. Installation Commanders. Installation commanders, or their designated representatives, are responsible for—

u. Counseling members and their dependents on customs inspection procedures, duty-free exemptions, restricted and prohibited articles, and member's responsibilities under the provisions of this regulation.

L Ensuring that the necessary documentation, as specified herein, is available for each shipment or passenger and that such documentation is properly prepared and distributed.

e. Implementing pertinent portions of this directive and maintaining performance quality that will merit USCS and USDA accreditation.

3008. Military Customs Inspectors (MCIs). MCIS

will not, under any circumstances, collect or accept cash duty payments. They are responsible for—

a. Performing their duties under this regulation and other implementing regulations.

b. Representing their commanders in performance of inspections examinations, and ensuring that the documentation for which they are responsible accompanies all shipments.

c. Ensuring that customs violations are expeditiously reported to the appropriate military agency for disposition.

3009. US Customs Advisors. Functions and responsibilities of US Customs Advisors are as stated in the DoD USCS Memorandum of Understanding.

3010. Individual members of the DOD components. Individual members are responsible for—

u. Complying with the provisions of this regulation and other directives pertaining to the importation of narcotics, drugs, and other contraband into the CTUS.

b. Cooperating with military and civilian customs officials in the inspection examination of their persons, and the inspection examination, documentation, and importation of their shipments.

3011. Resource requirements. Fiscal and personnel requirements, generated by compliance with this regulation, will, to the extent possible, be satisfied by redistribution of existing resources. If, however, a need for additional spaces and/or funds to discharge customs functions is determined, such requirements will be forwarded through normal procurement and budget channels of the appropriate military department requesting adjustments to manpower ceilings and funds, as required.